

SAFE WORK PRACTICE

TITLE	Electrical System Lockout
GENERAL	Protecting workers from injuries associated in working with electrical systems
APPLICATION	Where there is or may be a danger to a worker from the inadvertent operation of electrical equipment then that equipment must be locked out and tagged prior to commencing work.
PROTECTIVE MECHANISMS	Safe work procedure Permit system Lockout procedure PPE Lockout devices {padlocks, multiple lock hasps, tags} ERP (Emergency Response Plan)
SELECTION AND USE	As per safe work procedure
SUPERVISOR RESPONSIBILITY	To facilitate and/or provide proper instruction to their workers on protection requirements and training
WORKER RESPONSIBILITY	<ol style="list-style-type: none"> 1. Switch off all appropriate devices (MCC, Distribution Panel, Disconnect). 2. Lock and tag out Electrical Supply devices in the "OFF" position. 3. Test to be sure the equipment cannot be operated at the STOP-START switch. 4. Test to be sure electrical equipment is de-energized. 5. After completion of task, remove padlocks and destroy tags.
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