

Auditor Training Program (ATP)

The Auditor Training course is offered over a two-day (16-hour) period. This course is designed for individuals who will be evaluating the effectiveness of a company's Health and Safety Program by providing training in a cost-effective method for measuring existing Health and Safety management systems. In this course, participants will be shown how quality audits reduce risk through a systems approach that maintains focus on the reduction and elimination of incidents.

Pre-requisite:

Completion of the Principles of Health & Safety Management (PHSM)[™] course prior to registering in the Auditor Training Program is mandatory.

This two-level program consists of a three-day course (Certificate of Completion) and Qualification Audit submission (Certified Peer Auditor Certificate).

CERTIFICATE OF COMPLETION - First Level of the Program

This course is divided into five modules addressing the following:

- Introduction to the auditing process
- Responsibilities of all parties involved
- Chronological Steps of an Audit process
- How to use the NSA Audit Document
- Workshop

This course has a very in depth workshop which all participants must demonstrate an understanding in participants must complete a written exam component in which they must attain a minimum score of 80% for course certification (Certification of Completion).

CERTIFIED PEER AUDITOR CERTIFICATE - Second Level of the Program

In order to receive the Certified Peer Auditor Certificate, the participant must submit a qualification/self-audit (individually conducted) within three months of course completion - the qualification/self-audit must be completed correctly and reviewed by the NSA before an NSA peer auditor certificate can be issued.

A Peer Auditor Certificate will be issued upon successful completion of the certification requirements. Once certified as a Peer Auditor, the auditor must maintain his/her certification by completing and submitting an annual internal, maintenance, or external audit.

Note:

- Qualification Self Audit Submission is required for those seeking peer auditor certification for the purposes of obtaining a company's Certificate of Recognition (COR).
- Qualification Audit Submission is recommended, but not required for the:
- Health and Safety Administrator (HSA) designation
- National Construction Safety Officer (NCSO) designation

This program requires that students have the pre-requisites of having been certified with Principles of Health & Safety Management (PHSM-1001).

This program is one of the four core courses required for the standard Certificate of Recognition (COR) Program.

